



Education & Administrative Resources

1420 East College Drive
Marshall, MN 56258
www.swwc.org

BOARD OF DIRECTORS' MEETING

February 28, 2024
SWWC Service Cooperative
1420 East College Drive
Marshall, MN

6:00 pm Dinner
6:30 pm Board Meeting

AGENDA

1. **Call to Order** – Chair Coleman
2. **Introduction of Guests** – Cliff Carmody
3. **Agenda Approval** – Chair Coleman (Action)
4. **Consent Agenda Approval** – Chair Coleman (Action)
 - 4.1 Minutes – January 24, 2024 ENCL
 - 4.2 Monthly Expenditures ENCL
 - 4.3 Services Contracts ENCL
 - 4.4 Consultant Contracts ENCL
 - 4.5 Personnel List ENCL
 - 4.6 2024 Seniority List ENCL
 - 4.7 Acceptance of Grants ENCL
5. **Facilities Update & Presentation** – Matt Rantapaa, Kim Barse (Virtual) (Information)
6. **Staff Presentation – Technology Services** – Josh Sumption, Forrest Fosheim, Mason Garbe, Lee Dubbelde (Information)
7. **SWWC Foundation Update** – Shelly Maes/Board Members (Information)
8. **Discussion on MDE Review & Comment** – Cliff Carmody (Discussion)
 - 8.1 MDE Review & Comment Marshall Agency Administration ENCL (Action)
- Cliff Carmody, Tegan Gillund
9. **Action Items** (Action)
 - 9.1 Purchase Agreement with City of Marshall ENCL
– Tegan Gillund
 - 9.2 Assignment of Purchase Agreement to SWWC ENCL
Foundation – Tegan Gillund
 - 9.3 Authorizing Bids for Agency Administration Project ENCL
– Tegan Gillund

- 9.4 Resolution Identifying and Approving Bond Documents for Marshall Agency Administration Project – Tegan Gillund ENCL
- 9.5 Acceptance of Gifts/Donations - Tegan Gillund ENCL
- 9.6 WAN Consortium Service Agreements – Cliff Carmody ENCL
- 9.7 WAN Consortium Signature Authorization – Cliff Carmody ENCL
- 9.8 Resolution Directing Administration to Make Recommendations and Reductions in Programs and Positions and Reasons Therefore – Abby Polzine ENCL

- 10. **Monthly Administrative Report** (Information)
 - 10.1 Director of Finance – Tegan Gillund ENCL
 - 10.2 Director of Human Resources – Abby Polzine
 - 10.3 Executive Director – Cliff Carmody

- 11. **SWWC Board Committee Assignments** – Chair Coleman (Discussion)

- 12. **Open Forum/Closing Remarks** -- All (Discussion)

- 13. **Other** – All

Mission – To be a collaborative partner providing exceptional services, innovative solutions, and proactive support.

Vision – To create a future where children, families, schools, and communities learn, succeed, and thrive.

SWWC Beliefs – Service, Integrity, Sincerity, Collaboration

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